



County of Door DEPARTMENT OF SOCIAL SERVICES

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1ST Public Hearing on the 2011 Programs and Budget for the Department of Social Services and the Senior Resource Center Social Services Board Meeting May 11, 2010

Social Services Board Chairman, Mark Moeller, called the May 11, 2010 public hearing to order at 1:02 p.m. Other Board members present were, Patrick Olson, Dale Wiegand, Ben Meyer, and Charles Brann. Department staff present were, Roger Tepe, Bev Knutson, Kay Englebert, Mike VanEss, Joanne Ator, and Doreen Weyenberg.

Mark Moeller welcomed those who were present for the 1st Public Hearing. Mark Moeller asked Roger Tepe, Director of the Department of Social Services, if the public hearing had been properly noticed. Roger indicated that it was, correspondence was sent to all of the vendors and it was published twice in the Door County Advocate. Chairman Mark Moeller introduced the Board members to those in attendance at the Public Hearing. Chairman Mark Moeller opened the meeting with a statement regarding the purpose of the hearing and the procedures, which would be followed and noted that in the past the public hearings have been held later in the year.

Mark Moeller asked Roger Tepe if there was any written correspondence to present; and no correspondence was received.

Five (5) individuals / organizations attended the public hearing. In attendance and speaking at the Public Hearing:

Randy Gunnlaugsson, a consumer, stated that both of his parents, age 91, had resided at the Dorchester until his father's passing in November of 2009. His mother then transferred to a community based residential facility – Cardinal Ridge. His mother's funds are depleting and he will need other resources for assistance. Randy mentioned that any additional financial help his mother might be eligible for would be most appreciated.

Marty Martinez, a Senior Services Advisory Committee and Nutrition Advisory Council member, handed out a statement and shared that information. That correspondence has been attached.

John Bloor, N.E.W. Curative Rehabilitation, Inc., stated his organization provides in-home and wraparound services to residents of Door County. Last year, 65 individuals received services; which average out to approximately 124 hours of one-on-one time. N.E.W. Curative provides such services as house keeping, respite care, disbursing of medication, running errands, and much more. These services are geared to keeping individuals at home longer versus going to a nursing home. N.E.W. Curative is assisting with the start-up of a private Adult Day Care Center in Sister Bay. A group of individuals approached them regarding this and by summer of 2010, it should be up and running.

Ken Jeansonne, Advocates for Independent Living, just wanted to thank Roger Tepe and his staff.

Kris Dart, Cardinal Ridge, reported that Cardinal Ridge is licensed for 26 beds; and currently there are 24 beds filled. Some individuals have been there for years and their funds have been depleted. They are in-need of help / assistance. She wishes there was more money / funding available to help those in-need.

Others in attendance but did not speak: Marilyn Martinez – consumer.

Chairman Mark Moeller concluded the hearing by thanking all participants and the attendees for their time and for expressing their thoughts. Chairman Mark Moeller noted that the next budget public hearing would take place on July 13th; and the public hearing for 85.21 Transportation will take place in November.

The Public Hearing concluded at 1:18 p.m.

Social Services Board Meeting

1. Call to Order: Chair Mark Moeller called the May 11, 2010 meeting of the Social Services Board to order at 1:18 p.m. Board members present were Patrick Olson, Dale Wiegand, Ben Meyer, and Charles Brann. Department staff present were Roger Tepe, Bev Knutson, Doreen Weyenberg, Kay Englebert, Mike VanEss, and Joanne Ator.

2. Establish a Quorum: Enough Board members were in attendance to establish a quorum (5 out of 5 members were present).

3. Approve Agenda: Motion by Charles Brann, second by Ben Meyer to adopt the agenda as posted. Motion carried.

4. Public Participation / Supervisor Response: Marty Martinez had asked the Board members if they had any questions pertaining to his presentation. No questions were presented and no supervisor's response was given.

5. Review and Approve Minutes of Social Services Board Meeting. Motion by Ben Meyer, seconded by Charles Brann to approve the minutes of the April 14, 2010 meeting of the Social Services Board. The motion carried unanimously.

6. Review and Approve Vouchers to be paid in May 2010. Upon review and discussion, motion by Ben Meyer, second by Patrick Olson to approve the vouchers as submitted and detailed below:

Social Services

Total Social Services expenditures submitted for approval	\$ 109,622.12
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Senior Resource Center

Total Senior Resource Center expenditures submitted for approval	<u>\$ 13,858.09</u>
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Total Expenditures for approval	<u>\$ 123,480.21</u>
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The motion carried unanimously.

7. Action: Special Election / Approve Officers (May 2010, - April 2012 term). Roger Tepe referred to a memo that was received from the County Board Chairman, indicating that a new Chairperson and Secretary were to be elected for the Social Services Board. Charles Brann nominated Mark Moeller for the position of Chair and Dale Wiegand seconded the motion. Patrick Olson moved to close nominations and cast a vote by unanimous acclamation. Ben Meyer seconded the motion and the motion passed unanimously. Mark Moeller accepted the position of Chairman. Nominations were taken for the position of Secretary. Charles Brann nominated Ben Meyer for the position of Secretary; and Patrick Olson seconded the motion. Mark Moeller moved to close nominations and cast a vote by unanimous acclamation. Dale Wiegand seconded the motion and the motion passed unanimously. Ben Meyer accepted the position of Secretary.

8. Old Business: There was no old business to discuss.

9. New Business – Action Required.

a.) Capital Improvements Plan for 2011 – 2015: Roger Tepe informed the Board that this project was a two (2) department project – Department of Social Services and the Public Health Department. The existing Senior Resource Center building is not in the best of condition and is becoming more costly to maintain due to its age. Roger gave an overview to the Board of the proposed project. There are many seniors in the community that support this project. Ben Meyer moved that the Social Services Board support the construction of the new Senior Resource Center / ADRC / Public Health facility in the 2011 – 2015 CIP at the old highway shop location on 14th Avenue, in the City of Sturgeon Bay, with funding primarily arranged through a long term financing option, supplemented by funds from the County Undesignated General Fund (if available). Patrick Olson seconded the motion, the motion carried unanimously.

b.) Non – Major Capital Outlay (\$5,000 - \$50,000) for 2011: Roger Tepe reported that no non – major capital outlay items for 2011 were being requested.

No action was taken.

c.) Vehicle Replacement Fund for 2011: The current van for department will be replaced this year, 2010. For 2011, the amount will be shown as a zero (0) on the budget, as we are not requesting any additional or replacement vehicles.

No action was taken.

d.) Public Participation Planning Process for 2011 Budget: Counties are required to file an annual plan with the State of Wisconsin pertaining to public participation. In the past, Social Services used the public hearing process with advanced public notification. Another option is to create a citizen advisory committee. Dale Wiegand moved to re-affirm that the Social Services Board still supports the use of Public Hearings to meet our annual Public Participation requirement on the budget; and written documentation of that usage in 2010 for the 2011 budget will be sent to the State of Wisconsin. Ben Meyer seconded the motion, the motion carried unanimously.

e.) Accept \$5,000 grant for Caregiver Coalition funding: Bev Knutson announced to the Board that GWAAR (Greater Wisconsin Agency on Aging Resources) awarded a

\$5,000.00 grant for the Caregiver Coalition project. Part of this grant will be used to develop a publication for caregiver support, resource information, and community education. Ben Meyer moved that the Social Services Board accept this \$5,000 grant for caregiver coalition activities including the development of a resource publication that will be distributed widely in the community, subject to final acceptance by the Door County Board of Supervisors. Charles Brann seconded the motion, the motion carried unanimously.

f.) Consideration of any changes to the regular Social Services Board meeting schedule: A brief discussion took place and it was decided to keep the meeting at its regularly scheduled time. The Board then set its next meeting date for Tuesday, June 8th at 1:00 p.m.

No action was taken.

10. New Business – Informational Only.

a.) Brief Orientation about the Department of Social Services: Roger Tepe shared an organization chart with the Board members on the current structure of the department. Roger wanted to share this information with our two (2) new Board members.

b.) Duties of Standing Committees – Social Services Board: Roger Tepe briefly touched on the Duties of Standing Committees and Social Services Board.

c.) Discussion about any remarks made during today's budget Public Hearing: A brief discussion took place pertaining to comments made at the Public Hearing. A positive development was that an Adult Day Care program was moving forward in northern Door County. Roger Tepe indicated that Social Services transferred funds to N.E.W. Curative (as the sponsoring agency for the adult day care) for startup costs. It was also noted that with the start up of Family Care, waiting lists will gradually be eliminated, giving individuals / families more options.

d.) 2011 – Budget process and key deadlines: Roger Tepe commented that at the next upcoming meetings, items will appear on the agenda pertaining to the 2011 budget. By August 13th, our 2011 budget proposal will need to be submitted to the County Administrator / Finance Department.

e.) Reaction to the County Board Orientation on 4/14/10: Roger Tepe discussed how the department will look once Family Care and the ADRC were up and running. Units in both Social Services and Community Programs will be affected by this change.

No action was taken on Agenda Item #10.

At 3:04 p.m., Board member Ben Meyer was excused for the remaining portion of the meeting.

Chairman Mark Moeller called for a small break at this time, 3:04 p.m. The meeting resumed at 3:11 p.m.

12. Management Reports – Informational Only. (A deviation from the original order of the agenda.)

d.) Child and Family Services: Doreen Weyenberg reported on the number of children/ juveniles that are in placement. A discussion took place on the costs of keeping children / juveniles in placement. Doreen also commented on working with the Team Leadership Center (TLC - Tim Pflieger) again this year. Community Intervention funds will be used to cover the cost. On April 27th, the training session – Healthy Relationships Through Trauma Informed Care was presented. It was a big success! May is also Supervised Visitation Awareness Month.

No action was taken.

Doreen Weyenberg was excused at 3:19 p.m. for the remaining portion of the meeting. The meeting then returned to the original order of the agenda for the balance of the meeting.

11. Recurring Reports, Informational Only.

a.) ADRC & b.) Family Care: Roger Tepe shared two (2) maps of the State with the Board. Respectively, the two maps visually showed the growth in Family Care and ADRC (Aging and Disability Resource Center) programs across the State. Late 2011 to early 2012, our Long Term Support Unit will start to transition into Family Care. It may take up to three (3) years for everyone to be removed from the waiting list. Family Care would eliminate the waiting list; and programming would be standardized throughout the State. ADRC would be county based, meaning funded through the County, and Family Care would be regionalized, independent of the county. In June, a consultant from the State will be coming to Door County to assist us in developing an ADRC.

Dale Wiegand briefly left the meeting at 3:34 p.m. and returned at 3:36 p.m.

c.) Transportation Projects: Roger Tepe brought the two (2) new committee members up to speed on the various transportation projects – 85.21, 5311 and the newest, Shared Taxi Ride. The Shared Taxi Ride will roll out in August. Applications for the Shared Ride Taxi RFP were received and scored. Our review decision was passed on to the Department of Transportation (DOT); and if they are in agreement, an Intent to Award Contract letter could be issued sometime next week.

No action was taken on Agenda Item #11.

12. Supervisor's Reports, Program Units, Informational Only.

a.) Administrative Services: Kay Englebert reported that approximately \$644,000.00 would be returned to the Undesignated General Fund from Social Services and approximately \$40,000.00 would be returned to the Undesignated General Fund from the Senior Resource Center. Kay indicated that all of the units in Social Services had a portion of their budget returned. Charles Brann suggested that a letter be drafted and signed by the Social Services Board, thanking the Department for their efforts.

b.) Adult Protective Services Program: Bev Knutson reported that in 2009, there were 101 referrals for Adult Protective Services. An Interdisciplinary Team, consisting of various departments and organizations, work on these difficult cases. At some point of

time, the stress takes its toll on those involved. Bev indicated that 2 presenters will be meeting with the I-Team to talk about how to cope with the emotional trauma involved and how to prevent burn-out.

c.) Aging Unit / Senior Resource Center: Bev Knutson and Christy Wisniewski will be teaching a class at Northeast Wisconsin Technical College (NWTC) – Adult Children and Aging Parents: Conversations between Generations. There are currently 17 individuals signed up for the class. The class is geared to start conversations between generations on issues such as planning for health care decision making, housing as well as changing relationships.

e.) Economic Support: Joanne Ator gave an overview of what her unit does for the new Board members. She reported that her unit serves 4,000 people a year in various programs – FoodShare, BadgerCare, Medicaid, W-2, and Child Care. The economy did play a role in recent workload and resulted in a general increase in case loads. Joanne did report that case loads were up in March of 2010 compared to February 2010.

f.) Long Term Care: Mike VanEss indicated that his unit works with two (2) populations – the frail elderly and physical disabled. Funding comes from both the State and Federal levels in different categories; such as CIP II, COP Waiver, COP, Nursing Home Diversion and so on. These funds are used to pay for contracted services so individuals can stay at home and in the community and avoid nursing home placements. His unit also provides case management. Mike also updated the Board on a CBRF provider in the community. As of May 1st, ownership of this provider's facilities had changed over to an organization based in Madison. This organization has various sites through out Wisconsin and they are familiar with Family Care.

g.) Director's Report: Roger Tepe did not provide any additional report(s).

The committee took no action on informational items presented.

13. Set Next Meeting Date: A special joint meeting with the Community Programs Board and Social Services Board will be held on Tuesday, May 18th at 5:30 p.m. to discuss the Family Care Resolution(s) and likely organizational changes that will come with Family Care.

The committee set its next monthly meeting for 1:00 p.m., Tuesday, June 8, 2010 at the Government Center in the Chambers Room.

14. Adjournment: Motion by Charles Brann, second by Dale Wiegand to adjourn the meeting at 4:21 p.m., Motion carried.

Respectfully Submitted,

Christine Coulthurst
Recording Secretary

APPROVED BY: 